



**Filming and Photography Enquiry Form**

**Use of SEA LIFE London for filming and photography**

Contact name:	
Company name:	
Company address:	
Telephone number:	
Email:	
Proposed date of filming:	
Proposed start time of filming /photography:	
Proposed end time of filming /photography:	
Name of project:	
Please give a brief description of the project:	
Reason for wanting to use the SEA LIFE London for filming:	
Please state when and where your activity will be broadcasted:	
Please provide an estimated number of viewer figures:	
Approximate transmission date:	
Area of SEA LIFE London to be used:	
Do you require any areas to be cordoned off? If yes, where:	

Will SEA LIFE London be mentioned in your film/report? (If yes, how; Written Credit, Verbal Name Check or Visuals)	
Total number of staff AND crew attending?	
Equipment list:	
What are the power requirements for the equipment? Any equipment to be plugged in will need to be approved by our tech team and PAT testing certificates must be provided.	
Do you permit the London Aquarium to take photography of the artist/filming for use within internal purposes:	
Please provide a schedule of your proposed activity?	
Please attach a copy of your public liability insurance (NB: This needs to cover a minimum of £5million)	

**Please note the following points that need to be taken into consideration before filming can take place:**

- A copy of your insurance must be provided before filming can take place.
- You must provide a completed risk assessment and method statement at least 48 hours before filming. If filming involves children, specific consideration will need to be given to this within the risk assessment.
- All equipment must be battery powered as there are no power sockets available for use in the attraction.

- The use of flash photography is forbidden for animal welfare reasons. Constant light sources (for example, battery powered LED light banks) are permitted if prior permission is sought. No changes can be made to the existing lighting in the attraction.
- All crew must enter and exit the building together when filming outside opening hours. For security reasons there is no way for latecomers to enter the building once a shoot is underway, or for some crew members to exit the building without the rest of their party.

I have read, understood and agreed to abide by the Terms and Conditions outlined.

Signed:

Please print your name:

Position:

Company:

Date:

Please complete this form and email it through to the press office on [pressoffice@londonaquarium.co.uk](mailto:pressoffice@londonaquarium.co.uk). If you have any queries or require further information, please call 0870 420 8911.